

Organization for democracy, anticorruption and dignity- ÇOHU

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT

For the year ended 31 December 2011

**Prishtina
December, 2012**

Agron Mustafa
Licenced Auditor
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Independent Auditors' Opinion

12 December 2012

To the management of ÇOHU

We have audited financial statements, revenue and budget expenses of Organization for democracy, anticorruption and dignity-ÇOHU in Prishtina, Kosova for the year ended 31 December 2011 expressed in EUR. These financial statements and supplementary financial data are the responsibility of the organization's management. Our responsibility is to express an opinion on the aforementioned financial information based on our audit.

We conducted our audit in accordance with International Standards on Auditing (ISA). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the reporting forms are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the reporting forms. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the proper accounting and reporting of the data on the financial statements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial information present fairly, in all material respects, the financial position of the Organization as at 31 December 2011, and the results of operations for the year then ended in accordance with contractual agreements signed with donors and relevant laws of Kosovo.

Agron Mustafa
Licensed Auditor

Prishtina



Organization for democracy, anticorruption and dignity- ÇOHU

BALANCE SHEET
As at 31 December 2011

Assets

Cash	25.719,85
Account Receivable	
Note Receivable	
Inventory	
Investments	
Securities	
Land, buildings and equipment	3.479,89

29.199,74

Total assets

Liabilities and Funds Balance

Accounts Payable	1.309,60
Grants Payable	
Deferred Income	14.604,20
Mortgages and other notes payable	
Other Liabilities	

Total liabilities 15.913,80

Fund Balance

Fund Balance as of

01.01.2011	18.468,83
Expenses(from Income statement)	(5.182,89)

Total Balance 13.285,94

Total liabilities and funds balance 29.199,74

Organization for democracy, anticorruption and dignity- ÇOHU

INCOME STATEMENT
For the period ended 31 December 2011

Revenue

Contribution, gifts, or grants	108.137,00
Fees and revenues from economic activities	
Dues	
Dividends and interest	
Rents	
Other Investment income	
Sale of assets(less costs of sale)	
Special Event Revenue	
Gross sales of inventory(less cost of goods sold)	
Other revenue	

Total Revenue 108.137,00

Program Services	90.655,91
Management and Administration	16.997,98
Other expenses	5.665,99

Total Expenses 113.319,89

Net Income from Operations (5.182,89)

Taxes

Net Income (5.182,89)

Organization for democracy, anticorruption and dignity- ÇOHU

1. Introduction

Organization for democracy, anticorruption and dignity- ÇOHU is registered as a non-governmental and non-profit Organization under the UNMIK regulation 1999/22, number 5200131-5 with head office in Prishtina.

2. Specific objectives of the organization

- Raising awareness for anti-corruption through media campaign
- Improvement of implementation of the law on access in official documents in Kosovo
- Strengthening of cooperation with Anti-corruption Agency
- Capacity building of the Organization and strengthening of anti corruption coalition

3. Confirmation of costs

The costs have been accounted for and documented sufficiently according to donor requirements and applicable regulations of Kosovo.

The account of the Organizations are kept following the accounts principle; taxes and other incurring payment obligations have been calculated along with payments and are included in the above figure, regardless of whether payment has taken place within the time interval specified above. All such calculations have been made whenever required by local legislation.

Organization for democracy, anticorruption and dignity- ÇOHU

2. Statement of Significant Accounting Policies

A) General Accounting Principle

For the purposes of financial recording, the Organization uses the combined accrual and cash method of accounting for the reporting the receipt and disbursement of funds. Under this method of reporting of financial transactions, the Organization record most of its transactions on a cash basis of accounting.

B) Summary of Accounting Policies

Foreign Currency Transactions

Reimbursements to the NGO are made in Euros. All financial reports issued by are ÇOHU expressed in Euros.

Deferred Income

Deferred Income is that income/donation for which the cash has been collected by the organization, but have been yet spent. Consequently this liability occurs when the Organization receives payment in advance for a project to be implemented in future.

Program Expenses

Activities related to specific projects have been specified as program expenses in the income statement.

Organization for democracy, anticorruption and dignity- ÇOHU

Taxation

Organization for democracy, anticorruption and dignity – ÇOHU is a NGO with public benefit status and all received donations in the reporting year have been implemented into humanitarian purposes. According to “UNMIK Regulation No.2004/51 on Corporate Income Tax ‘’, NGO’s with public status whose total income was used for their public benefit purposes will have a 0 rate of taxable profit.

Organization for democracy, anticorruption and dignity- ÇOHU

Notes to the Financial Statements

		In Euro
		As at 31.12.2011
1.Cash	Cash box -Prishtina office	2,654,65
	Cash at bank	<u>23.065,52</u>
	Total of the Cash Accounts	25.719.85

The Organization funds are disbursed in the bank account in Prishtina and they follow the policy that each donor has separate bank account.

2.Land, Building and Equipment

Fixed assets	Cars	El.equip.IT	Furniture	Total
Acquisitions 2008	8,015.50	939.61	430.38	9,385.49
Depreciation 2008	1.202.32	188.00	86.08	1.476.40
Depreciation 2009	1.202.32	188.00	86.08	1.476.40
Depreciation 2010	1.202.32	188.00	86.08	1.476.40
Depreciation 2011	1.202.32	188.00	86.08	1.476.40
Net book value 2011	3.206.22	188.00	86.08	3.479.89

The value of fixed assets at the end of period was 7,909.09. It is the policy of the organization to charge depreciation for fixed assets at the rate of 15% straight line method for cars and 20% for equipment and furniture.

3.Deferred Income

		In Euro
		<u>As at 31.12.2011</u>
Deferred Income		<u>14,604,20</u>

Deferred Income relates to the amount of net fixed assets and funds which were received by the Organization for specific projects but were not spent yet.

4. Contribution , Gifts and Grants

OSI	49.137,00
CRD1	29.000,00
KFOS	10.000,00
CRDCIJ	20.000,00

Total: 108.137,00

The income from donations and contributions represents only income recognized as revenue on the statement. The balance of 14.604,20 is recoded as deferred income.

5. Expenses by project -for the period ending 31.12.2011

CRDCIJ

Journalist 1	1.200,00
Journalist 2	1.200,00
Cellular phones	120,00
Rent	1.872,30
Utilities	87,16
Transport	289,82
Translation and editing	300,00
Office maintenance	120,00
Office supplies	104,43
Audit	700,00
Bank provisions	10,00

Journalist 1	3.596,90
Journalist 2	3.599,02
Hidden Cameras	400,00
Dictaphones	158,00
Photo Camera	400,00
Video Camera	190,00
Cellular phones	200,00
Rent	2,984,60
Utilities	382,00
Transport	394,89
Website	1.000,00
Website maintenance	1.000,00
Newspaper	2.000,40
Translation and editing	251,51
Picture/graphics	158,00
Roundtables	300,00
Training Reporters	1.490,00
Office maintenance	120,00
Office supplies	215,32
<u>Bank provisions</u>	<u>64,70</u>
Total:	24.911,75

CRD1

1.1. Project officer	10.000,00
1.2. Taxes for Project officer	500,00
1.3. Legal Adviser	7.000,00
1.4. Taxes for Legal Adviser	350,00
2.1. Local Traveling	489,49
3.1. Printer	149,53
3.2. Hard discs/USBs	211,00
4.1. Rent	2.776,40
4.2. Internet	265,69
4.3. Office supplies	497,87
4.4. Office telephone	287,87
4.5. Mobile phone	495,00
4.6. Utilities	381,29
5.1. Researchers	1.875,00
5.3. Conference/Roundtable	760,00
5.4. Awareness raising Campaign	500,00
5.5. Translation services	705,96
5.6. Office maintenance	300,00
6.1. Bank Provisions	97,79

1. Head of Legal Advisor	1.600,00
2. Legal Advisor	1.300,00
3. Taxes of Head of Legal	80,00
4. Taxes of Legal Advisor	65,00
5. Travel	176,00
6. Rent	560,00
7. Internet	90,00
8. Office supplies	149,10
9. Office Telephone	56,80
10. Mobile phone expenses	110,00
11. Utilities	266,30
12. Financial Consultant	300,00
13. Bank Provisions	29,91
14. Audit	800,00

Total: 33.216,74

EAST

1.1. Travel	1.744,01
1.2. Bank Provisions	25,30
Total:	1.769,31

KFOS

2.1. Mobile phone expense	350,00
2.2. Travel	707,21
2.3. Catering	578,89
1.1. Journalist 1	3.295,00
1.2. Journalist 2	2.700,00
1.3. Researcher	2.095,56
1.4. Cell phone charges	600,00
1.5. Catering	323,40
1.6. Local transport	650,48
1.7. Research Expenses	85,20
2.1. Bank Provisions	13,40
Total:	11.399,14

OSI

1.1. Director /Head of Democratization office	1,569,78
1.2. Office of Monitoring public Companies	1.345,59
1.3. Project Assistant /Legal Advising Office	3.476,06
1.4. Executive Administrator	1.345,59
1.5. Rent	3.335,00
1.6. Telephone / fax	36,84
1.7. Office supplies	168,03
1.8. Office utilities	24,50
1.9. Maintenance/Bank Provisions	184,90
1.10. Economia newspaper	8.000,88
1.11. Audit	350,00
1.12. Expert on Privatization	378,60
1.13. Expert on Aarhus Convention	373,50
1.14. Expert on Public Companies	373,75
1.15. Trainer on Investigative Journalism	40,75
1.16. Mobile phone expenses	60,00
1.17. Fuel/In town Travel	13,55

1.1. Director /Head of Democratization office	3.190,46
1.2. Office of Monitoring public Companies	2.610,38
1.3. Project Assistant /Legal Advising Office	2.610,38
1.4. Executive Administrator	2.610,38
1.5. Lap top	629,50
1.6. Photo Camera	667,75
1.7. Rent	91,80
1.8. Office supplies	47,89
1.9. Maintenance/Provisions	69,37
1.10. Mobile phone expenses	20,00
1.11. Fuel/In town travel	514,01
Total:	34.139,24

The sum of 6.730,88 has been reimbursed to the donor (KCIJ) from the bank account dated 21 of April 2011.

6. Accrual Expenses

Personal income	518,10
Pension contribution	791,50
Total expenditures:	1.309,60

Accrual expenses relate to personal income tax and pension contribution which are withheld or December 2011 and will be paid on January 2012.



Republika e Kosovës
Republika Kosovo-Republic of Kosovo
Qeveria - Vlada - Government
MINISTRIA PËR EKONOMI DHE FINANCA/MINISTARSTVO ZA PRIVREDU I FINANSIJE
MINISTRY OF ECONOMY AND FINANCE

KB RF Bordi Kosovar mbi Standardet per Raportim Financiar
KB FI Kosovski Bord za Standarde Finansijskog Izvestavanja
KB FR Kosovo Board on Standards for Financial Reporting

ÇERTIFIKATË E PRAKTIKËS PRACTICNO UVERENJE PRACTICING CERTIFICATE

Kjo Çertifikatë verteton se Ova Uverenja potvrđuje da je **This Certificate is to confirm that**
Nr. 16

Agron Mustafa

Më 17.11.2008 është certifikuar si Auditor ligjor në përputhje me nenin 7 paragrafi 3 i Rregullorës Nr.2001/30 të UNMIK-ut dhe UA 2008/03 Mbrojtësit të kësaj certifikate i ipen të gjitha të drejtat për të kryer auditime siq parashihet me Rregulllore dhe mban titullin Auditor Ligjor..

17.11.2008 licenciram kao Revizor u skladu sa članom 7 stav 3 Pravilnika UNMIK-a Br.2001/30, i AU 2008/03. Vlasniku ove licence imu sva prava u vezi vršenja revizije predviđenom Pravilnikom i dobiva zvanje Zakonski Revizor.

Was on 17.11.2008 licensed as an Auditor in accordance with Section 7 paragraph 3 of UNMIK Regulation No.2001/30, and AI 2008/03 The holder of this license is hereby granted all rights to conduct audits envisioned in the Regulation and is titled as Statutory Auditor

Drejtor Administrativ
Administrativni Direktor
Administrative Director



Fatmir Gashi
Kryesues i Bordit
Predsedavajući Borda
Chairman of the Bord